



Plot 11/12 Block 187 Kyagwe Mbalala Mukono P.O. Box 221, Ntinda, Kampala Tel. +256 393 255 474
Liaison Office: Akamwesi Complex Level 2, Room No. A10. www.hatchesltd.com. Tel. +256 200 914 791
Hatchery Tel.+256 0393255480. Email: hello@hatchesltd.com; sales@hatchesltd.com

Tender Invitation Letter

Ref : HA-AB/GRG/CMN/QT1/P01-023-0001

HATCHES LTD

P.O. Box 221, Ntinda, Kampala

Akamwesi Complex Level 2, Room No. A10

Tel : (+256) 200 914 791, 393 255 474

Email: hello@hatchesltd.com, sales@hatchesltd.com

To All Potential Suppliers for Waste Management Tools, BSF Production Items, Processing Equipment and Construction Material

6th February 2023

Dear Sir/Madam

RE: Request for Quotation for the supply of waste management tools, BSF production items and BSF processing equipment, at Hatches limited, Plot 11/12 Block 187 Kyagwe Mbalala Mukono P.O. Box 221, Ntinda, Kampala. Tel. +256 393 255 474.

We write on behalf of Hatches Ltd Company, to invite you to submit a tender for the supply of waste management tools, BSF production Items and BSF Processing Equipment. Hatches Ltd in partnership with aBi development is implementing a project titled: *"Reducing Carbon Foot Print in Uganda through efficient Farm waste management interventions in Central and Eastern Uganda"*. Therefore, we are accepting bids until 18th February 2023. Herewith the list of needed items and equipment as well as specification.

Looking forward to our successful professional collaboration, we will be happy to see your response on the below provided email address.

Regards

Fiston Fikiri C
BDM Hatches Ltd



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Product/Service Descriptions

1. Goods / Services to be Provided

Waste management tools, BSF production items and BSF processing equipment as listed on attached PDF documents (you are free chose to supply the total list of items or to select part of the items).

2. Taxes and Delivery terms

- i. Quotations should be clear on delivery terms i.e CIF or FOB
- ii. Bidders should state if the prices are inclusive of taxes if locally supplied or delivered to site
- iii. For all goods supplied locally, the price should give a breakdown separating cost of goods and delivery cost to Hatches designated site at Mukono
- iv. International bidders should also give break down of product price, shipping shares to a defined destination .
- v. Prices should also include the component of insurance for Hatches to make a choice of local or international insurance

3. Tender Documents

The bidder shall submit the following technical information in his offer:

Documents	Score (100%)
Quotation	50%
Proof of registered company	20%
Delivery date to Hatches Ltd Uganda	5%
Preferable Method of payment	5%
Provision installation services for machinery as well as after sales /installation services including technical support services and spares including essential spares kit for processing equipment /machinery	20%



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4. Eligibility Requirements

Only bidders who will score 70% and above will qualify for financial proposal (quotation) evaluation.

5. Validity of Tender

Bidders shall remain bound by their tenders for a period of 30 days from the deadline of tender submission, to enable Hatches review the bids and conclude internal administrative controls.

6. Submission of Tender

Please submit the duly completed documents – TO BE OPENED ONLY IN TENDER COUNTING SESSION” and send to Hatches Ltd, P.O.box 221 Nakawa At, Akamwesi Complex, Level 2, Room No. A10, Nakawa, Kampala/Uganda, for physical submission; or sales@hatchesltd.com; with copy to fistonchiri2@gmail.com; rumacharlie@gmail.com and benjaabenaitwe@gmail.com for online submission **BEFORE 27th February 2023 Midday EAT**. LATE SUBMISSION WILL NOT BE CONSIDERED.

NB: for the suppliers of construction material, please note that the BOQ will be provided to prequalified suppliers.